

Cabinet NG Announces 2010 iNGie Award Winners

SMBs Recognized for Green Initiatives and Office Efficiency

Huntsville, AL. – November 1, 2010 – Cabinet NG (CNG), provider of document management and workflow management software, today announced the recipients of its “iNGie” awards, the first customer award to recognize that going green is good for businesses. CNG awarded four SMBs who demonstrated the best use of document management to improve their bottom line and operate their businesses in a more environmentally friendly means. The awards were presented at CNG’s annual Collaborate Conference (October 21-22) in Huntsville, AL. Winners were selected based upon their overall reduction of paper consumption and adoption of electronic workflow in four different categories.

Best Overall Reduction of Paper Consumption – presented to the CNG customer who demonstrated the most dramatic overall reduction of paper consumption based on before and after measurement of overall paper and paper-related expenses, including paper, filing supplies, file cabinets, etc.

- Small business category (up to 5 users): Capital Assets Planning, Inc. (broker: H. Beck, Inc.)

Capital Assets Planning (CAP) is a Virginia-based Registered Investment Advisor firm that requires diligent communication and streamlined organization to manage its global portfolio of clients. In under a year, they digitized over 60,000 pages and shredded more than 1,700 pounds of their archived documents with CNG’s document management solution.

“By reducing our archives by over fifty percent, we were able to reduce our office space by 20%. The reduced rental expense and other cost savings, when added to the refined structure of our files, adds value to our company,” said Constance Dupras, CFP, CPA. “The digitization process gives us an opportunity to rethink the way we organize our files, and our new workflow helps us process our documents faster, easier and more consistently. The system enables us to more efficiently track tasks and, thus, has improved our client service. An audit by our Broker Dealer subjected our new digital filing system to regulatory scrutiny and we passed all the compliance tests with flying colors. CNG has increased the speed and security of our document management procedures, as well as our impact on the environment.”

- General business category (6 or more users): Maya Assurance Company

Maya Assurance is a rapidly growing auto insurance company headquartered in Long Island, NY that needed to maintain compliance and tackle the need to retain documents without consuming prized real estate.

"We've measured savings of \$400,000 with CNG-SAFE and its reliable file archiving meets our regulatory requirements," says KJ Singh, vice president at Maya Assurance. "The increased efficiency in searching for files and documents is so phenomenal that we can increase the case load per person without increasing stress. It was a small investment in our IT infrastructure that had far greater ROI than anticipated."

Best Adoption of Electronic Workflow – presented to the CNG customer whose use of CNG Workflow had the most dramatic impact on improving efficiency and reducing paper and paper related costs.

- Small business category (up to 5 users): Pinkstaff, Simpson, Hall & Headrick, P.C. (client: SONIC® Drive-In)

Based in Knoxville, TN, Pinkstaff, Simpson, Hall and Headrick, P.C is a certified public accounting firm that is in charge of the bookkeeping for several SONIC® Drive-In franchises.

"Our previous filing system was unreliable due to different employee filing methods and each store using the same vendors – it was very easy to misfile vendor documents. If we needed a file, we had to go through stacks of paper or look at previously filed items which became very time consuming," said Sharon Conder, CPA at Pinkstaff, Simpson, Hall and Headrick, P.C. After implementing CNG-SAFE and CNG-Books' integration with QuickBooks, all of the entries could be handled at the same time. Also, all of the SONIC managers can now scan and e-mail their invoices and daily summary reports directly to the CPA firm which saved almost \$40,000 per year just on their FedEx bill. "We don't have to rent any additional storage facilities and have saved so much time and energy by not spending hours trying to find a file. Now we find what we need with the click of a mouse," said Conder.

- General business category (6 or more users): Habilitative Services, Inc.

Habilitative Services, Inc. is a Minnesota based company that provides outcome based services that enhance an individual's quality of life by developing, maintaining or restoring skills, modifying the environment, and by using adaptive technology.

Kim Lyngaas, Lifestyle Specialist with the company, says CNG-SAFE helped streamline their information and patient data. "Rather than pursuing a database, we were able to maintain our documents and programs we were accustomed to, but organize them in a way that was easy to find and manage. Retrieval of information is much faster as is response time to issues that may arise (e.g., health concerns). Also, teams are now getting information and recommendations faster, which only stands to improve the quality of life of those they are supporting."

"CNG customers are leaders in their industries and having invested in CNG-SAFE document management and workflow software demonstrates their savvy approach towards applying

technology to make them more efficient and successful,” said Andrew Bailey, CNG president “This year, we honored our customers who have best used CNG-SAFE to improve their bottom line and at the same time operate their businesses in a more environmentally friendly manner. We applaud them for their accomplishments.”

iNGie award winners received a \$1,000 credit that can be applied towards annual maintenance of CNG products, an iPad and recognition at the 2010 Collaborate Conference dinner.

About Cabinet NG:

Cabinet NG’s (CNG) document management software moves manual paper-based processes into efficient electronic workflows. As a result, businesses can increase productivity, reduce paper, save money and meet compliance requirements. CNG’s intuitive, secure and affordable electronic filing approach provides a way to achieve a paperless office that scales with business growth. Patent pending integration technology ensures smooth workflow and seamless connection to many existing Windows-based business applications. CNG software supports interdepartmental collaboration allowing users across the company to accomplish tasks more efficiently with centrally managed and instantly accessible documents. CNG also provides industry specific configurations to help industry verticals more quickly attain a paperless environment. For more information, visit www.cabinetng.com.

About Total Business Concepts:

Total Business Concepts is an authorized reseller of CNG-SAFE document management software.

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